

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Engagement for Marital Asset Investigation and Financial Forensic Services

Dear [Client Name],

This letter confirms that **[Firm Name]** has been engaged to provide investigative and forensic accounting services regarding the identification and valuation of marital assets in connection with your matrimonial matter.

1. Scope of Services

The scope of our investigation will include, but is not limited to:

- Identification of all marital and separate property.
- Review of bank statements, tax returns, and investment accounts.
- Tracing of funds to identify potential dissipation or hidden assets.
- Valuation of business interests or professional practices, if applicable.
- Preparation of a formal report detailing our findings for use in settlement or trial.

2. Fees and Retainer

Our services will be billed at an hourly rate of \$[Amount] per hour for lead investigators and \$[Amount] per hour for support staff. A non-refundable retainer of \$[Amount] is required prior to the commencement of work. This retainer will be applied against final billings.

3. Client Responsibilities

You agree to provide all requested financial documentation in a timely manner and to ensure that all information provided is accurate to the best of your knowledge.

4. Confidentiality

All information obtained during this investigation will be held in strict confidence and will only be disclosed to your legal counsel or as required by court order.

5. Term and Termination

Either party may terminate this engagement at any time upon written notice. Upon termination, you will be responsible for all fees and expenses incurred up to the date of termination.

Please acknowledge your agreement to these terms by signing below and returning a copy of this letter along with the required retainer.

Sincerely,

[Signature]
[Name of Lead Investigator]
[Firm Name]

Acknowledgment and Acceptance:

I, [Client Name], hereby agree to the terms and conditions set forth in this Engagement Letter.

Signature: _____ Date: _____