

[Date]

[Expert Name]

[Expert Title]

[Firm Name]

[Address]

[City, State, Zip Code]

RE: Engagement for Financial Expert Services - [Case Name/Reference Number]

Dear [Expert Name],

This letter confirms the engagement of [Firm Name] by [Law Firm Name] ("Counsel") on behalf of [Client Name] ("Client") to provide financial consulting and expert witness services in connection with the breach of contract matter involving [Opposing Party Name].

1. Scope of Services

The scope of your services shall include, but is not limited to:

- Reviewing relevant financial records, contracts, and discovery materials.
- Calculating economic damages, lost profits, or restitution arising from the alleged breach.
- Preparing a formal expert report in compliance with [Applicable Court Rules].
- Providing deposition and trial testimony as required.
- Assisting Counsel with financial analysis and rebuttal of opposing expert reports.

2. Compensation

Services will be billed at the following rates:

- Expert Hourly Rate: \$[Amount]
- Staff/Associate Hourly Rate: \$[Amount]
- Deposition/Trial Testimony Rate: \$[Amount]

An initial retainer of \$[Amount] is required and will be applied against final billings. Invoices shall be submitted monthly and are payable within [Number] days.

3. Confidentiality and Work Product

All communications between you and Counsel, and all work product generated by you, are intended to be protected by the attorney-client privilege and the work-product doctrine to the fullest extent permitted by law. You agree to maintain the strict confidentiality of all non-public information provided to you.

4. Conflict of Interest

By signing this letter, you represent that you have performed a conflict check and that no conflicts of interest exist regarding the parties involved in this matter.

5. Termination

Either party may terminate this engagement upon written notice. In the event of termination, you will be compensated for all services performed and expenses incurred up to the date of termination.

Please acknowledge your acceptance of these terms by signing below and returning a copy of this letter.

Sincerely,

[Attorney Signature]

[Attorney Name]

[Law Firm Name]

Accepted and Agreed:

Signature: _____

Name: [Expert Name]

Date: _____