

[Expert Name]
[Expert Title/Credentials]
[Firm Name]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip Code]

Re: [Case Name] v. [Opposing Party]
Court: [Court Name]
Case Number: [Case Number]

Dear [Attorney Name],

I have been retained as an economic expert witness on behalf of [Plaintiff/Defendant Name] to provide an independent assessment of economic damages in the above-referenced matter. The purpose of this letter is to outline my preliminary findings and the methodology utilized in calculating the total economic losses sustained.

I. Professional Qualifications

I am a [Job Title, e.g., Certified Public Accountant / Forensic Economist] with [Number] years of experience in financial analysis and damages quantification. My curriculum vitae is attached to this report for reference.

II. Scope of Engagement

The scope of my analysis includes evaluating the following categories of damages:

- [Past and Future Lost Wages]
- [Loss of Business Profits/Revenue]
- [Medical and Life Care Expenses]
- [Mitigation Efforts and Offsets]

III. Documents and Information Reviewed

In conducting this assessment, I relied upon the following materials:

- [e.g., Tax returns from 20XX-20XX]
- [e.g., Employment contracts and pay stubs]
- [e.g., Medical records and billing statements]
- [e.g., Depositions of key witnesses]

IV. Methodology

My assessment adheres to standard economic principles. I utilized the [e.g., "Before-and-After" / "Yardstick"] method to determine financial loss. Future values have been adjusted to present value using a discount rate of [Percentage]% based on [Basis for Rate]. Inflationary adjustments were applied based on [Consumer Price Index/Other Source].

V. Summary of Economic Damages

Based on the analysis of the available data, the estimated economic damages are as follows:

- Past Economic Loss: \$[Amount]
- Future Economic Loss (Present Value): \$[Amount]

Total Estimated Economic Damages: \$[Total Amount]

VI. Conclusion

The opinions expressed in this letter are based on the information provided to date and are held to a reasonable degree of [Economic/Professional] certainty. I reserve the right to amend these findings should additional information become available.

Sincerely,

[Signature]

[Expert Name]