

[Law Firm Name]
[Address Line 1]
[City, State, Zip Code]
[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Re: Retainer Agreement for Shareholder Dispute Litigation Support

Dear [Client Name],

This letter sets forth the terms and conditions upon which [Law Firm Name] ("the Firm") will provide legal services to [Client Name] ("the Client") in connection with the shareholder dispute involving [Company Name].

1. Scope of Services

The Firm will provide litigation support, including but not limited to: reviewing corporate governance documents, conducting legal research, preparing pleadings, managing discovery, and representing the Client in negotiations and court proceedings related to the shareholder dispute.

2. Fees and Billing

Legal services will be billed at the following hourly rates:

- Partners: \$[Amount] per hour
- Associates: \$[Amount] per hour
- Paralegals: \$[Amount] per hour

Invoices will be issued monthly and are payable within [Number] days of receipt.

3. Retainer Deposit

The Client agrees to provide an initial retainer deposit of \$[Amount]. This amount will be held in a trust account and applied against future invoices. The Client agrees to replenish the retainer when the balance falls below \$[Amount].

4. Costs and Expenses

The Client is responsible for out-of-pocket expenses, including filing fees, expert witness fees, travel expenses, and document reproduction costs.

5. Client Responsibilities

The Client agrees to provide all relevant documentation, cooperate fully with the Firm, and provide truthful information in a timely manner.

6. Termination

Either party may terminate this agreement upon written notice. Upon termination, the Client remains responsible for all fees and costs incurred up to the date of termination.

Please sign and return a copy of this letter to indicate your acceptance of these terms.

Sincerely,

[Attorney Name]
[Law Firm Name]

Agreed and Accepted:

[Client Name]
Date: _____