

[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient Name/Contractor Name]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

RE: Notice of Liability and Responsibility for Hazardous Waste Disposal

Dear [Recipient Name],

This letter serves as a formal notification regarding the transport, treatment, and disposal of hazardous waste materials generated at [Site Location/Project Name] on [Date].

As the designated hazardous waste contractor, [Recipient Company] acknowledges and accepts full responsibility for the legal and compliant disposal of the materials listed in Manifest Number: [Insert Number].

By accepting these materials, the contractor agrees to the following:

- Compliance with all local, state, and federal environmental regulations (including RCRA and EPA guidelines).
- Assumption of liability for any spills, leaks, or environmental damage occurring during transit or final disposal.
- Provision of a certified Certificate of Destruction or Disposal to [Your Company Name] within [Number] days of completion.
- Indemnification of [Your Company Name] against any fines, penalties, or legal actions resulting from improper handling or documentation errors by the contractor.

Please acknowledge receipt of this letter and your acceptance of these terms by signing below and returning a copy to our office.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]

Acknowledgment:

Signature: _____
Name: [Contractor Representative Name]
Date: _____