

[Date]

To: [Name of Recipient/Audit Committee]

[Company Name]

[Address]

Subject: Representation Letter Regarding Anti-Collusion and Vendor Integrity

Dear [Name],

This letter is provided in connection with the business relationship between [Vendor Name] and [Company Name]. We, the undersigned, represent the management of [Vendor Name] and hereby confirm the following to the best of our knowledge and belief:

1. Independent Pricing: We confirm that all prices, terms, and conditions submitted in our proposals or contracts have been arrived at independently, without consultation, communication, or agreement with any other vendor, competitor, or third party for the purpose of restricting competition.

2. No Collusive Bidding: We have not engaged in "bid rigging," "bid rotation," or any other collusive arrangement where multiple vendors coordinate their responses to influence the selection process or artificially inflate pricing.

3. Anti-Kickback Compliance: No employee, agent, or representative of [Vendor Name] has offered, given, or promised any gratuity, bribe, kickback, or improper incentive to any employee of [Company Name] or their affiliates to secure business or influence favorable treatment.

4. Conflict of Interest: We certify that no employee or officer of [Company Name] holds a significant financial interest in [Vendor Name], nor is there any undisclosed family or personal relationship between our executives and [Company Name] employees involved in the procurement process.

5. Internal Controls: [Vendor Name] maintains robust internal controls and ethical guidelines designed to prevent and detect fraudulent activity, collusion, or unethical behavior by our staff.

6. Duty to Disclose: We agree to immediately notify [Company Name] if we become aware of any circumstances that suggest a potential breach of these representations or any collusive behavior involving our employees or other vendors.

We acknowledge that [Company Name] relies on these representations as a condition of our ongoing business relationship.

Sincerely,

[Signature]

[Printed Name]

[Title]

[Vendor Name]