

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Street Address]

[City, State, Zip Code]

RE: Evaluation of Economic Nexus and Taxability Matrices

Dear [Recipient Name],

This letter provides the results of our recent evaluation regarding [Company Name]'s economic nexus footprint and the corresponding taxability matrices for your product and service offerings.

1. Economic Nexus Assessment

Based on the sales data provided for the period of [Date Range], we have identified that the company has exceeded the statutory economic thresholds in the following jurisdictions:

- [State/Region A]: Threshold exceeded as of [Date]
- [State/Region B]: Threshold exceeded as of [Date]
- [State/Region C]: Approaching threshold (currently at [Percentage]%)

2. Taxability Matrix Analysis

We have reviewed your product catalog against the current tax codes in the identified jurisdictions. The enclosed taxability matrix categorizes your offerings as follows:

- **Fully Taxable:** [List Categories]
- **Exempt/Non-Taxable:** [List Categories]
- **Conditional/Reduced Rate:** [List Categories]

3. Recommendations

To ensure continued compliance, we recommend the following actions:

- Register for Sales and Use Tax permits in [List States].
- Update the automated tax calculation system with the attached taxability codes.
- Commence collection and remittance of taxes effective [Start Date].

Please review the attached detailed report. If you have any questions regarding these findings, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Name]

[Your Title]

Enclosure: Detailed Economic Nexus Report, Master Taxability Matrix