[Your Name/Business Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Client Name/Company Name]
[Client Address]
[City, State, Zip Code]

**RE: FINAL DEMAND FOR PAYMENT - Overdue Invoice(s) #[Invoice Number(s)]**

Dear [Recipient Name],

This letter serves as a formal final demand for payment regarding the following outstanding invoice(s) for services rendered as an independent contractor:

- Invoice #[Number] - Date: [Date] - Amount: $[Amount]
- Invoice #[Number] - Date: [Date] - Amount: $[Amount]

**Total Outstanding Balance: $[Total Amount]**

Despite previous reminders sent on [Dates of previous reminders], the above balance remains unpaid and is now [Number] days past due. My records indicate that the original payment terms were [Net 30/Due on receipt].

Please consider this my final notice. I request that the full payment of $[Total Amount] be made within [Number, e.g., 5 or 7] business days from the date of this letter.

Payment can be made via [Payment Method: e.g., Wire Transfer, PayPal, Check].

If payment is not received by [Deadline Date], I will be forced to take further action to recover the debt, which may include referring this matter to a collections agency or pursuing legal action through small claims court. This may result in additional costs for interest and legal fees for which you will be held responsible.

I hope to resolve this matter amicably and immediately. Please contact me at [Your Phone Number] if there are any discrepancies regarding these invoices.

Sincerely,

[Your Signature]

[Your Printed Name]