

[Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Address Line 1]

[Address Line 2]

Subject: Initial Draft Comfort Letter - [Project/Transaction Name]

Dear [Recipient Name],

This letter is provided at the request of [Subsidiary/Affiliate Name] in connection with [describe the transaction, e.g., a credit facility or contractual obligation] entered into with [Recipient Organization].

We, [Parent Company Name], confirm that we are aware of the obligations undertaken by [Subsidiary/Affiliate Name] under the terms of the [Agreement Name] dated [Date].

It is our current policy to ensure that [Subsidiary/Affiliate Name] is managed and funded in a manner that enables it to meet its financial obligations as they fall due. We confirm our intention to maintain our current shareholding in [Subsidiary/Affiliate Name] for the duration of this agreement.

Please note that this letter is a statement of present policy and intent only. It does not constitute a legal guarantee, a financial indemnity, or a binding commitment to assume any liability on behalf of [Subsidiary/Affiliate Name].

This letter shall be governed by and construed in accordance with the laws of [Jurisdiction].

Yours sincerely,

[Signature]

[Name of Authorized Signatory]

[Title]

[Parent Company Name]