URGENT: FINAL DEMAND PRIOR TO REVOCATION OF SOFTWARE ACCESS

Date: [Insert Date]

To: [Customer Name/Contact Person]
Company: [Company Name]
Address: [Company Address]

Subject: NOTICE OF PENDING ACCOUNT SUSPENSION - [Account ID/Contract Number]

Dear [Recipient Name],

This letter serves as a formal final demand regarding your outstanding balance for [Software Name/Service Name].

Despite our previous attempts to resolve this matter, our records indicate that your account remains past due in the amount of [Total Amount Owed]. This balance was due on [Original Due Date].

Please be advised that if payment is not received in full by [Deadline Date and Time], we will take the following actions:

- Immediate revocation of access to the [Software Name] platform for all users.
- Suspension of all associated technical support and maintenance services.
- Potential loss of access to data stored within the platform.
- Referral of this account to a third-party collection agency.

To prevent the disruption of your business operations, please submit payment immediately via [Payment Method/Link].

If payment has already been sent, please provide proof of transaction to [Email Address] immediately so we can update your account status and prevent service interruption.

We value your business and hope to resolve this matter without the need for service termination.

Sincerely,

[Your Name/Department Name]
[Your Company Name]
[Your Phone Number]
[Your Email Address]