

SENT VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Date: [Current Date]

To: [Debtor Name]
[Debtor Address]
[City, State, Zip Code]

RE: NOTICE OF INTENT TO FILE LAWSUIT

Account Number: [Account Number]
Equipment Description: [Year, Make, Model, Serial Number]
Original Lessor: [Name of Original Leasing Company]

Dear [Debtor Name],

This letter serves as formal notice that your account regarding the lease of the heavy equipment described above is in default. As of [Date], the total outstanding balance, including principal, accrued interest, and late fees, is \$[Total Amount Owed].

Despite previous demands for payment, you have failed to cure this default or return the equipment in accordance with the terms of the lease agreement. This is your final opportunity to resolve this matter before legal action is initiated.

Demand is hereby made for the full payment of \$[Total Amount Owed] to be received by our office no later than [Deadline Date, e.g., 10 days from receipt of letter].

Failure to remit payment or contact this office to establish an approved payment plan by the aforementioned date will result in the following actions:

- The immediate filing of a lawsuit against you and any guarantors.
- A request for a court order for the immediate repossession of the equipment (Writ of Replevin).
- Seeking a judgment for the full balance, plus attorney fees, court costs, and post-judgment interest.

Please govern yourself accordingly. Remit payment to the address listed below or contact us at [Phone Number] to discuss immediate payment options.

Sincerely,

[Your Name/Agent Name]
[Collection Agency Name]
[Agency Address]
[Phone Number]

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.