

URGENT: SETTLEMENT OFFER ENCLOSED

Date: [Insert Date]

To: [Tax Authority Name/IRS]
Attn: Offer in Compromise / Settlement Department
[Address Line 1]
[Address Line 2]

Re: Lump Sum Settlement Offer for Tax Year(s): [List Years]
Taxpayer Name: [Your Full Name]
Social Security Number / Tax ID: [Your ID Number]
Account Number: [Your Account Number]

To Whom It May Concern,

I am writing to formally propose a lump sum settlement offer to resolve my outstanding tax liability in the total amount of \$[Total Amount Owed].

Due to severe financial hardship, I am unable to pay the full balance owed. I am offering a one-time lump sum payment of \$[Offer Amount] as full and final satisfaction of this debt. This offer is based on my current financial situation and inability to meet future payment obligations under a standard installment agreement.

Enclosed with this letter, you will find:

- A check/money order in the amount of \$[Offer Amount] representing my settlement offer.
- Financial disclosure forms (Form [Insert Form Number, e.g., 433-A]) detailing my assets, income, and expenses.
- Supporting documentation of my financial hardship.

Please note that this offer is time-sensitive. If this settlement is accepted, I request a written confirmation stating that the debt is considered paid in full and that all associated tax liens will be released within 30 days of the payment clearing.

If you require additional information to process this urgent request, please contact me immediately at [Phone Number] or [Email Address].

Thank you for your prompt consideration of this proposal.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Mailing Address]