

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Subject: Early Extension Offer for Automobile Policy #[Policy Number]

Dear [Policyholder Name],

Your current automobile insurance policy is scheduled to expire on [Current Expiration Date].  
We are pleased to offer you the opportunity to extend your coverage ahead of schedule.

By opting for an early extension, you can secure your current rates and ensure there is no lapse in your protection. This extension will cover your [Year, Make, Model] for an additional [Duration, e.g., 6 or 12 months].

**Extension Details:**

- New Expiration Date: [New Date]
- Renewal Premium: \$[Amount]
- Payment Due Date: [Date]

To accept this offer, please log in to your account at [Website URL] or call us at [Phone Number]. If you have already made a payment or set up automatic renewals, no further action is required.

Thank you for choosing [Insurance Company Name] for your vehicle protection needs.

Sincerely,

[Sender Name/Department]

[Insurance Company Name]

[Contact Information]