

Date: [Insert Date]

[Taxpayer Name]

[Taxpayer Address]

[City, State, Zip Code]

Re: Notice of Offer in Compromise Acceptance

Taxpayer ID: [Insert ID Number]

Offer Number: [Insert Offer Number]

Dear [Taxpayer Name],

We are pleased to inform you that we have officially accepted your Offer in Compromise (OIC) submitted on [Date of Submission]. This acceptance is based on the terms and conditions outlined in your application and our subsequent review.

Total Compromise Amount: \$[Insert Amount]

Payment Terms: [Insert Terms, e.g., Lump Sum / Periodic Payments]

To remain in compliance with this agreement, you must adhere to the following requirements:

- Pay the remaining balance of the offer amount by [Insert Deadline Date].
- File all required tax returns on time for the next five years.
- Pay all tax liabilities on time for the next five years.
- Remain in full compliance with all federal tax laws during the duration of the agreement.

Failure to meet any of the terms listed above may result in the default of this agreement. If the offer is defaulted, the original tax debt, including all interest and penalties, will be reinstated and collection activities will resume.

Federal tax liens will be released once the total offer amount has been paid in full and the payment has cleared.

If you have any questions regarding your payment schedule or compliance requirements, please contact [Name/Department] at [Phone Number].

Sincerely,

[Authorized Signature]

[Printed Name]

[Title]

[Agency Name]