

[Date]

[Guarantor Name]

[Guarantor Address]

[City, State, Zip Code]

RE: Final Amortization Payment Plan Confirmation

Dear [Guarantor Name],

This letter serves as formal confirmation regarding the finalization of the amortization payment plan for the outstanding balance of [Principal Debtor Name], for which you are the designated Guarantor.

As of [Date], the total guaranteed amount remaining is [Total Amount]. According to our agreement, the repayment schedule is finalized as follows:

- **Total Number of Installments:** [Number]
- **Installment Amount:** [Amount]
- **Payment Frequency:** [Monthly/Quarterly]
- **Start Date:** [Date]
- **Final Maturity Date:** [Date]

Please ensure that all payments are made on or before the due dates via [Payment Method]. Failure to adhere to this schedule may result in the full balance becoming immediately due and may impact your credit standing.

We acknowledge your commitment to resolving this obligation. Please sign and return a copy of this letter to acknowledge your agreement to these final terms.

Sincerely,

[Your Name/Authorized Signature]

[Company Name]

[Contact Information]

Acknowledgment:

I, [Guarantor Name], hereby agree to the terms of the final amortization plan as outlined above.

Signature: _____ Date: _____