

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Re: Final Payment Acknowledgment for Account Number: [Account Number]

Dear [Customer Name],

We are writing to formally acknowledge receipt of your final installment payment in the amount of \$[Amount], received on [Date].

This payment completes the payment arrangement established on [Start Date] for the outstanding balance on your account. We confirm that the total agreed-upon amount has been paid in full, and your account is now considered settled and in good standing regarding this specific debt.

We appreciate your commitment to resolving this matter and your cooperation throughout the repayment process.

If you have any further questions or require additional documentation regarding your account status, please contact our billing department at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Your Title]

[Company Name]