

**SENT VIA CERTIFIED MAIL**

[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

**RE: NOTICE OF INTENT TO LITIGATE - SETTLEMENT AGREEMENT DEFAULT**

Dear [Recipient Name],

This letter serves as formal notice that you are in default of the Settlement Agreement executed on [Date of Agreement] between [Plaintiff Name] and [Defendant Name].

Pursuant to the terms of said Agreement, you were required to perform the following action(s) by [Due Date]:

[Describe default, e.g., payment of \$0.00, delivery of documents, etc.]

As of the date of this letter, we have not received the required performance. This failure constitutes a material breach of the Settlement Agreement.

**DEMAND FOR IMMEDIATE CURE**

Demand is hereby made that you cure this default within [Number] days of the date of this notice. If the breach is not remedied in full by [Deadline Date], we will immediately proceed with legal action to enforce the terms of the agreement. This may include, but is not limited to:

- Filing a motion for entry of judgment;
- Commencing a new civil action for breach of contract;
- Seeking the full original claim amount plus accrued interest;
- Seeking recovery of attorney's fees and legal costs as permitted by the Agreement or law.

Please govern yourself accordingly. All rights are reserved.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Title/Company]  
[Your Phone Number]