

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Creditor/Collection Agency Name]
[Contact Person, if known]
[Address]
[City, State, Zip Code]

RE: Revocation of Settlement Offer/Agreement

Account Number: [Your Account Number]

To Whom It May Concern,

I am writing to formally revoke and rescind the debt settlement terms previously discussed or agreed upon regarding the above-referenced account.

Due to a change in financial circumstances, I am unable to fulfill the payment obligations outlined in the settlement proposal dated [Date of Proposal/Agreement]. Please consider any previous offers or payment arrangements null and void as of the date of this letter.

I understand that this revocation may result in the reinstatement of the original balance and interest charges. Please update your records accordingly.

All future communications regarding this debt should be sent to me in writing at the address provided above.

Sincerely,

[Your Signature]

[Your Printed Name]