

FINAL NOTICE: BROKEN PROMISE TO PAY

Date: [Date]

To: [Debtor Name]
[Address]
[City, State, Zip Code]

Re: Returned Check #[Check Number] for \$[Amount]

Dear [Debtor Name],

This letter serves as formal notification that your promise to replace the returned check mentioned above has not been fulfilled. Despite your previous assurance to provide valid funds by [Agreed Upon Date], we have yet to receive payment.

The check was returned by the bank marked [Reason for Return, e.g., Insufficient Funds]. To resolve this matter immediately, you are required to pay the following amount in **guaranteed funds** (Cashier's Check, Money Order, or Cash):

- Original Check Amount: \$[Amount]
- Returned Check Fee: \$[Fee Amount]
- **Total Balance Due: \$[Total Amount]**

Please deliver this payment to our office no later than [Deadline Date].

Failure to settle this debt by the deadline will leave us with no choice but to pursue further action. This may include referring your account to a professional collection agency, reporting this delinquency to credit bureaus, or initiating legal proceedings to recover the funds.

Consider this your final opportunity to resolve this matter amicably.

Sincerely,

[Your Name/Company Name]
[Your Phone Number]
[Your Address]