

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

**RE: Notice of Revocation of Settlement Agreement - [Case/Account Number]**

Dear [Recipient Name],

This letter serves as formal notice that the settlement agreement reached on [Date of Agreement] regarding the above-referenced matter is hereby revoked, effective immediately.

According to the terms of our agreement, payment in the amount of \$[Amount] was due to be received by [Due Date]. As of the date of this letter, we have not received the agreed-upon funds. This constitutes a material breach of the settlement terms.

As a result of your failure to perform, the offer of a reduced settlement is withdrawn. The full original balance of \$[Original Amount Due] is now due and owing. Any partial payments previously made will be credited toward the total balance, but will not reinstate the settlement terms.

Please remit the full balance within [Number] days to avoid further legal action or collection efforts. We reserve all rights and remedies available under the law to recover the total debt, including interest and legal fees where applicable.

Sincerely,

[Your Signature]

[Your Printed Name]