

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Re: Overdue Payment for Restructured Account [Account Number]

Dear [Customer Name],

This letter is to notify you that we have not received the payment due on [Date Payment Was Due] regarding your restructured payment agreement dated [Date of Restructuring Agreement].

As per our previous agreement, your scheduled installment of [Amount Due] is now past due. This brings your total overdue balance to [Total Past Due Amount].

The restructuring plan was established to help you manage your debt effectively. Failure to adhere to the revised payment schedule may result in the cancellation of the restructuring agreement and the immediate demand for the full original balance.

Please submit your payment by [Deadline Date] to keep your account in good standing. You can make a payment via [Payment Method/Link].

If you have already sent your payment, please disregard this notice. If you are experiencing financial difficulties, please contact us immediately at [Phone Number] so we can discuss your situation.

Sincerely,

[Your Name/Department]

[Company Name]

[Contact Information]