

head>

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Debtor Name]
[Debtor Address]
[City, State, Zip Code]

RE: NOTICE OF BREACH OF FORBEARANCE AGREEMENT

Dear [Debtor Name],

This letter serves as formal notice that you are in breach of the Forbearance Agreement entered into on [Date of Agreement] regarding the outstanding balance on account number [Account Number].

Under the terms of said agreement, you were required to [state specific obligation missed, e.g., make a payment of \$0.00 by Date]. As of the date of this letter, we have not received the required performance.

Please be advised that as a result of this breach, the Forbearance Agreement is now considered null and void. The full outstanding balance of \$[Total Amount Owed], plus any applicable interest and late fees, is now due and payable immediately.

Failure to remit the full payment or contact our office to rectify this default within [Number] days will result in the immediate commencement of legal action against you to recover the total debt, which may include court costs and attorney fees.

We urge you to resolve this matter immediately to avoid the necessity of litigation.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]