

## **URGENT: NOTICE OF DELINQUENCY REGARDING FORBEARANCE PLAN**

Date: [Insert Date]

Account Number: [Insert Account Number]

Property Address: [Insert Property Address]

Dear [Borrower Name],

Our records indicate that we have not received your payment of \$[Insert Amount] which was due on [Insert Due Date] under the terms of your active Forbearance Plan.

Your Forbearance Plan was designed to provide temporary relief; however, failure to make the agreed-upon payments puts your plan at risk of cancellation. If your plan is cancelled, the full past-due balance of your mortgage may become due immediately, and your account may be referred for further collection action or foreclosure.

### **Required Action:**

To keep your Forbearance Plan active, please remit the past-due payment immediately. You can make a payment via the following methods:

- Online: [Insert Website URL]
- Phone: [Insert Phone Number]
- Mail: [Insert Mailing Address]

If you are experiencing a new or additional financial hardship that prevents you from making this payment, it is critical that you contact our Loss Mitigation Department at [Insert Phone Number] immediately to discuss alternative options.

If you have already sent your payment, please disregard this notice.

Sincerely,

[Sender Name/Department]

[Company Name]