

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Recipient Title]
[Recipient Company/Entity]
[Recipient Address]
[City, State, Zip Code]

RE: NOTICE OF INTENT TO SUE FOR BREACH OF SETTLEMENT AGREEMENT

To [Recipient Name],

This letter serves as formal notice that you are in breach of the Settlement Agreement executed on [Date Agreement was Signed] regarding [Brief Description of Original Dispute].

According to the terms of the Agreement, you were required to:
[List specific terms failed, e.g., pay \$X.XX amount by Date / perform specific actions].

As of the date of this letter, you have failed to fulfill these obligations. This failure constitutes a material breach of our legally binding contract.

DEMAND FOR CURE:

To avoid formal legal proceedings, I demand that you remedy this breach by [Action required, e.g., providing full payment] no later than [Number of Days, e.g., 10] business days from the receipt of this notice.

If you fail to comply with this demand within the specified timeframe, I intend to file a lawsuit in the appropriate court to enforce the Agreement. I will seek all available legal remedies, including but not limited to:

- The full amount owed under the Settlement Agreement;
- Interest on the unpaid balance;
- Compensatory damages;
- Court costs and legal fees.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]