

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

Re: Policy Renewal - Schedule Adjustment for Fine Art and Jewelry

Policy Number: [Policy Number]

Dear [Policyholder Name],

Your insurance policy is scheduled for renewal on [Renewal Date]. To ensure your valuables are adequately protected, we have reviewed your current Schedule of Fine Art and Jewelry.

Due to fluctuations in the market value of precious metals, gemstones, and fine art, we recommend updating your scheduled limits. Please find the attached inventory listing your currently insured items and their appraised values.

To finalize your renewal with the most accurate coverage, please complete the following:

- Review the attached schedule for any missing or sold items.
- Provide updated appraisals for items valued over [Dollar Amount] if the last appraisal is more than [Number] years old.
- Notify us of any changes to the primary storage location or security arrangements for these items.

If you wish to make adjustments or add new acquisitions to your policy, please contact us by [Deadline Date]. If we do not hear from you, your policy will renew based on the existing schedule and current market adjustments, which may result in a premium change.

Thank you for choosing [Insurance Company Name]. We look forward to continuing to protect your collection.

Sincerely,

[Agent Name]

[Title]

[Insurance Company Name]

[Phone Number]