

FINAL DEMAND AND NOTICE OF INTENT TO SUE

Date: [Insert Date]

To: [Name of Debtor]

Address: [Debtor's Address]

City, State, Zip: [Debtor's City, State, Zip]

RE: NOTICE OF DISHONORED CHECK

Dear [Name of Debtor],

This letter serves as formal notice that check number [Check Number], dated [Date of Check], in the amount of \$[Amount], drawn on your account at [Name of Bank], was returned by the bank marked "NSF" (Non-Sufficient Funds) or "Account Closed."

This is my final demand for payment. You are hereby requested to provide the full amount of the check plus a returned check fee of \$[Fee Amount] for a total of \$[Total Amount Due].

Please remit the total amount in the form of a **cashier's check or money order** to the following address within [Number of Days, e.g., 10] days of the date of this letter:

[Your Name/Company Name]

[Your Address]

[Your City, State, Zip]

Failure to settle this debt within the timeframe specified will result in immediate legal action. I intend to file a lawsuit against you in [Name of County] County Court to recover the full amount, plus court costs, service fees, and any statutory damages allowed by [Your State] law regarding dishonored checks.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]