

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: FINAL NOTICE BEFORE CRIMINAL PROSECUTION - BOUNCED CHECK

Dear [Recipient Name],

This letter serves as formal and final notice regarding check number **[Check Number]**, dated **[Check Date]**, in the amount of **[\$Amount]**, which was issued to **[Your Name/Company Name]**.

Your bank returned this check unpaid due to **[Reason: e.g., Insufficient Funds/Account Closed]**. Despite previous attempts to resolve this matter, the balance remains unpaid.

Pursuant to [State/Local] laws regarding dishonored checks, you are hereby requested to remit the full amount of the check, plus a service fee of **[\$Fee Amount]**, for a total of **[\$Total Amount Due]**.

Payment must be made in the form of **cash, cashier's check, or money order** and delivered to our office no later than **[Deadline Date, e.g., 5 days from receipt]**.

Failure to comply with this final demand will leave us with no choice but to escalate this matter to the **District Attorney's Office or local law enforcement** to initiate criminal prosecution for the issuance of a bad check. Additionally, we reserve the right to pursue civil litigation to recover damages and legal fees.

Please govern yourself accordingly to avoid legal action.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]

[Your Phone Number]