

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Date]

RE: NOTICE OF DISHONORED CHECK AND DEMAND FOR WIRE TRANSFER

To [Recipient Name/Company Name],

This letter serves as formal notice regarding check number [**Check Number**], dated [**Date on Check**], in the amount of \$[**Amount**]. This check was presented for payment and returned by the financial institution marked "Insufficient Funds" or "Account Closed."

To rectify this matter immediately and avoid further legal or collection actions, I demand that the full amount of the check, plus a returned check fee of \$[**Fee Amount**], totaling \$[**Total Amount Due**], be remitted via wire transfer no later than [**Number of Days, e.g., 48 hours**] from the receipt of this notice.

Please use the following wiring instructions:

Bank Name: [Your Bank Name]
Account Name: [Your Account Name]
Account Number: [Your Account Number]
Routing Number: [Your Routing Number]
SWIFT/BIC (if applicable): [Your SWIFT/BIC]

Failure to provide the total amount due via wire transfer by the specified deadline will result in further action, which may include reporting this matter to local law enforcement, filing a civil lawsuit, or involving a debt collection agency. Please be advised that you may also be liable for additional court costs and attorney fees.

Govern yourself accordingly.

Sincerely,

[Your Signature]
[Your Printed Name]