URGENT NOTICE: PRE-LITIGATION DEMAND FOR PAYMENT

Date: [Insert Date]

To: [Name of Debtor]
[Address]
[City, State, Zip Code]

RE: Notice of Dishonored Check

Dear [Name of Debtor],

This letter serves as formal notice that the following check has been dishonored and returned by [Name of Financial Institution] marked "Insufficient Funds" (NSF) or "Account Closed":

- Check Number: [Insert Number]
- Date of Check: [Insert Date]
- Check Amount: $[Insert Amount]

Pursuant to [Insert State Statute, e.g., California Civil Code Section 1719], you are hereby notified that you have [Insert Number, e.g., 30] days from the receipt of this notice to pay the full amount of the check, plus a service charge of $[Insert Fee Amount].

Total Amount Due: $[Insert Total Amount]

Payment must be made via **CERTIFIED FUNDS ONLY** (Cashier's Check or Money Order). Personal checks will not be accepted. Please make payment payable to [Your Name/Company Name] and deliver it to the following address:

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]

Failure to remit the total amount due within the time frame specified may result in further legal action. Under state law, you may be held liable for the face value of the check plus treble damages (three times the amount of the check), court costs, and reasonable attorney fees.

Please govern yourself accordingly.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]