

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Date]

[Name of Debt Collector/Collection Agency]
[Address]
[City, State, Zip Code]

RE: Conclusion of Debt Validation Investigation for Account #[Account Number]

To Whom It May Concern,

This letter is a formal follow-up to my previous request for validation regarding the alleged debt associated with the account number listed above. I am writing to inform you that I have concluded my investigation into the documentation you provided.

After a thorough review of the materials sent to me on [Date you received their response], I have determined that the debt has been verified to my satisfaction. The records provided sufficiently demonstrate the origin of the debt, the balance owed, and your legal right to collect on this account.

Based on this conclusion, I am prepared to discuss the resolution of this matter. Please contact me in writing to discuss potential payment arrangements or a settlement offer to satisfy this obligation.

I request that you continue to communicate with me via written correspondence only to ensure both parties maintain an accurate record of our negotiations.

Thank you for your cooperation in providing the requested documentation.

Sincerely,

[Your Signature]

[Your Printed Name]