

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Debtor Name]
[Debtor Address]
[City, State, Zip Code]

RE: Notice of Rejected Dispute and Resumption of Collection Activities
Account Number: [Account Number]
Outstanding Balance: \$[Amount]

Dear [Debtor Name],

We are writing in response to the dispute you submitted on [Date of Dispute] regarding the above-referenced account. After a thorough review of our records and the documentation provided, we have determined that your dispute is rejected for the following reason(s):

[Insert Reason: e.g., Documentation confirms the debt is valid / Dispute was untimely / Insufficient evidence provided]

As a result of this determination, the dispute is now closed. Please be advised that formal collection activities regarding this balance will resume immediately. This may include reporting the status of this debt to credit reporting agencies as permitted by law.

To resolve this matter and prevent further collection actions, please submit the full payment of \$[Amount] by [Due Date]. Payments can be made via [Payment Methods].

If you wish to discuss a payment plan or have further questions, please contact our office at [Phone Number] during regular business hours.

Sincerely,

[Your Name/Department]
[Your Company Name]