

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]
[Date]

[Company Name]
[Fraud Department Address]
[City, State, Zip Code]

Subject: Request for Identity Theft Affidavit and Documentation regarding Account Number:
[Your Account Number]

Dear Fraud Department,

I am writing to formally notify you that I am a victim of identity theft. I did not authorize the opening of the account mentioned above, nor did I authorize any charges or transactions associated with it.

Please send me an Identity Theft Affidavit form so that I may officially dispute this account. Additionally, pursuant to Section 609(e) of the Fair Credit Reporting Act, I request that you provide me with copies of all applications, business records, and transaction logs related to this fraudulent activity.

Enclosed are the following documents to support my claim:

- A copy of my Identity Theft Report/Police Report
- A copy of my government-issued identification
- A copy of a utility bill as proof of residence

Please confirm receipt of this letter and provide the requested documents within 30 days. I also request that you cease all collection activities and remove any negative information related to this account from my credit reports.

Sincerely,

[Your Signature]

[Your Printed Name]