

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

**RE: FINAL ACKNOWLEDGMENT OF CEASE AND DESIST AND NOTICE OF
INTENT TO INITIATE LEGAL ACTION**

To [Recipient Name],

This letter serves as formal acknowledgment that you have failed to comply with the previous Cease and Desist notice sent to you on [Date of Original Letter] regarding [Brief Description of Conduct, e.g., Harassment, Copyright Infringement, Defamation].

Despite prior warnings, your prohibited activities have continued. Please be advised that this is your final notice. Your failure to immediately stop [Description of Action] has caused [Your Name/Company Name] significant harm and leaves me with no alternative but to seek legal remedies.

I hereby demand that you:

- Immediately cease and desist all [Description of Activity] activities.
- Provide written confirmation that you have complied with this demand by [Deadline Date].
- [Optional: Insert additional requirement, such as deleting data or returning property].

Failure to comply with these demands by the date specified above will result in the immediate commencement of legal proceedings against you. This may include seeking a permanent injunction, monetary damages, and recovery of all legal fees and court costs incurred during this process.

Govern yourself accordingly. This letter is sent without prejudice to my rights and remedies, all of which are expressly reserved.

Sincerely,

[Your Signature]

[Your Printed Name]