

[Your Name/Executor Name]
[Estate of Your Deceased Relative's Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Debt Collector Name/Company Name]
[Company Address]
[City, State, Zip Code]

RE: Formal Acknowledgment of Cease and Desist Request regarding [Deceased Person's Full Name]

Account Number: [Account Number if known]

To Whom It May Concern,

I am writing to formally acknowledge that I have received your recent communication regarding the alleged debt of the deceased individual named above. This letter serves as a formal notice under the Fair Debt Collection Practices Act (FDCPA) and relevant state laws.

Please be advised that I am the [Executor/Administrator/Authorized Representative] for the Estate of [Deceased Person's Name]. I am officially requesting that you immediately **CEASE AND DESIST** all further communication with me, other family members, or any third parties regarding this matter.

Do not contact me by telephone, mail, email, or in person. Any further communication from your company must be limited to:

- A single notification to confirm that you will cease further communication.
- A single notification to advise that you or the creditor intend to invoke a specified legal remedy.

If you believe this estate owes a debt, please submit a formal written claim against the estate to the address listed above, including full verification of the debt and proof of your authority to collect it. All future legal notices must be sent via mail only.

Thank you for your immediate cooperation.

Sincerely,

[Signature]

[Your Printed Name]
[Title: e.g., Executor of the Estate of (Deceased Name)]