

[Your Name/Company Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]  
[Phone Number]  
[Date]

[Recipient Name/Estate Representative Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

**RE: Acknowledgment of Cease and Desist Request**

**Deceased Debtor:** [Full Name of Deceased]

**Account Number:** [Account Number]

**Estate Case Number (if applicable):** [Case Number]

Dear [Recipient Name],

This letter serves as formal acknowledgment of your request dated [Date of Cease and Desist Letter], in which you instructed [Company Name] to cease and desist all further communication regarding the debt associated with the estate of [Name of Deceased].

In compliance with the Fair Debt Collection Practices Act (FDCPA) and your specific request, we have updated our records. Effective immediately, we will stop all direct collection efforts and communication with you regarding this matter, with the following exceptions as permitted by law:

- To advise you that our efforts are being terminated.
- To notify you that we or the creditor may invoke specified remedies which are ordinarily invoked by such entity.
- To communicate through legal counsel if you are represented by an attorney.

Please note that this acknowledgment applies to the specific account(s) referenced above. If there are other outstanding obligations, they may be handled under separate correspondence unless otherwise noted.

If you have any questions regarding the final status of this account, you may contact us in writing at the address provided above.

Sincerely,

[Your Signature]

[Your Printed Name]  
[Your Title/Department]