

[Your Name/Company Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address Line 1]
[Recipient Address Line 2]
[City, State, Zip Code]

RE: Acknowledgment of Cease and Desist Request and Notice of Intent to Foreclose
Account Number: [Account/Loan Number]
Property Address: [Full Property Address]

Dear [Recipient Name],

This letter serves to formally acknowledge receipt of your "Cease and Desist" communication dated [Date of Receipt]. In accordance with your request and applicable laws, we will cease all direct telephone communication and general collection correspondence regarding the debt associated with the above-referenced account.

However, please be advised that this acknowledgment does not discharge the debt nor does it prevent the legal enforcement of the security interest held against the property. Because the default on the loan remains uncured, this letter serves as formal notice of our intent to initiate or continue foreclosure proceedings.

As the debt remains unpaid, we are exercising our legal right to pursue the following actions:

- Commencement of formal foreclosure litigation or non-judicial foreclosure sale.
- Service of legal process and required statutory notices.
- Any other legal remedies permitted under the terms of the original agreement and local law.

Future communications from this office will be limited to legal notices required by law or actions necessary to complete the foreclosure process. If you are represented by legal counsel, please have your attorney contact us directly.

To prevent further legal action, you must provide payment in full or a validated cure of the default by [Deadline Date].

Sincerely,

[Your Signature]

[Printed Name]
[Title/Department]