

[Your Name/Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Date]

[Recipient Name/Legal Counsel Name]  
[Recipient Company/Law Firm]  
[Recipient Address]  
[City, State, Zip Code]

**RE: Acknowledgment of Cease and Desist Notice - Case Ref: [Reference Number]**

Dear [Recipient Name],

This letter serves as formal acknowledgment of your Cease and Desist notice received on [Date of Receipt].

We hereby confirm that we have received the instructions regarding the [Action/Activity to be stopped] as outlined in your correspondence. We wish to inform you that we are taking the necessary steps to comply with this request immediately, pending the final judgment and execution order from the court in the matter of [Case Name/Number].

Please be advised that this acknowledgment is made without prejudice to our legal rights, claims, or defenses in this ongoing matter. We reserve the right to challenge the merits of the underlying claim during the judgment execution phase or through appropriate legal channels.

Should you require further clarification regarding our compliance measures during this interim period, please direct all future communications to our legal representative, [Attorney Name], at [Attorney Contact Information].

Sincerely,

[Your Signature]

[Your Printed Name]  
[Your Title/Position]