

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

RE: Notice of Paid in Full Status

Account Number: [Account Number]

Original Loan/Debt Amount: \$[Amount]

Dear [Customer Name],

We are writing to formally notify you that the above-referenced account has been paid in full. We received your final payment on [Date of Final Payment], bringing your outstanding balance to \$0.00.

This letter serves as official confirmation that you have met all financial obligations regarding this account. There are no further payments due. We have updated our records to reflect that the status of this account is "Closed - Paid in Full."

If applicable, any liens or security interests held against your property in relation to this debt will be released in accordance with local regulations. Please retain this letter for your permanent records as proof of satisfaction of the debt.

Thank you for your business. If you have any questions, please contact our customer service department at [Phone Number].

Sincerely,

[Your Name/Signature]

[Title]

[Company Name]