

[Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Final Auto Loan Payment Acknowledgment - Account #[Account Number]

Dear [Customer Name],

We are pleased to inform you that we have received your final payment for your auto loan, account number [Account Number]. Your loan is now paid in full.

Vehicle Information:

Year: [Year]
Make/Model: [Make/Model]
VIN: [VIN Number]

We are currently processing the release of our lien on the vehicle title. You should receive the official title or a lien release document within [Number] business days. Please verify with your local DMV to ensure the title transfer is completed correctly.

Thank you for choosing [Company Name] for your vehicle financing. We appreciate your business and congratulate you on your full ownership.

Sincerely,

[Name/Signature]
[Title]
[Company Name]