

[Date]

[Guarantor Name]

[Guarantor Address]

[City, State, Zip Code]

RE: RELEASE OF GUARANTOR - [Loan/Account Number]

Dear [Guarantor Name],

This letter serves as formal acknowledgment that [Lender Name] has received the full payoff amount of \$[Amount] in relation to the debt owed by [Primary Borrower Name] under the agreement dated [Original Date of Loan].

As a result of this full and final payment, [Lender Name] hereby confirms that [Guarantor Name] is fully and unconditionally released from all obligations, liabilities, and duties as a guarantor for the aforementioned account. Any personal guarantees associated with this specific debt are hereby terminated.

All liens or security interests held by [Lender Name] against the assets of the Guarantor in connection with this debt are released. We will file any necessary documentation to reflect this release with the appropriate agencies, if applicable.

Should you have any questions regarding this release, please contact our office at [Phone Number].

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title]

[Lender Name]