

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Lending Institution Name]  
[Loss Mitigation/Collections Department]  
[Address]  
[City, State, Zip Code]

**RE: Request to Cancel Repossession Order**

Account Number: [Your Account Number]  
Vehicle/Property Description: [Year, Make, Model, VIN]

To Whom It May Concern,

I am writing to formally request the immediate cancellation of the repossession order currently active on the above-referenced property.

This request is based on the following grounds:

[Choose one or edit to fit your situation:

- I have brought the account current by paying the full past-due amount of \$[Amount] on [Date].
- I have entered into a formal repayment plan/loan modification agreement with [Representative Name] on [Date].
- There is a factual dispute regarding the payment history, as evidenced by the attached receipts.]

I have attached documentation confirming the [payment/agreement/dispute] for your records. Please notify your recovery agents or third-party repossession company immediately to cease all collection and recovery efforts.

Please provide written confirmation that the repossession order has been rescinded and that my account is now in good standing.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]