

Date: [Insert Date]

Lienholder Name: [Insert Financial Institution Name]

Address: [Insert Address]

Phone Number: [Insert Phone Number]

RE: RELEASE OF LIEN AND SATISFACTION OF DEBT

To Whom It May Concern,

This letter serves as formal notice that the lien held by [Insert Lienholder Name] on the vehicle described below has been satisfied in full. The underlying debt has been paid, and [Insert Lienholder Name] hereby releases any and all interest in the following vehicle:

- **Year:** [Insert Year]
- **Make:** [Insert Make]
- **Model:** [Insert Model]
- **Vehicle Identification Number (VIN):** [Insert VIN]
- **Title Number:** [Insert Title Number, if known]

The registered owner of the vehicle is: [Insert Owner Name].

We certify that the security interest in the above-mentioned vehicle is released as of [Insert Date of Final Payment]. We request that the Department of Motor Vehicles (DMV) or relevant title agency update their records to show the title is now free and clear of this specific lien.

If you have any questions regarding this release, please contact our office at [Insert Phone Number].

Sincerely,

[Signature of Authorized Representative]

Printed Name: [Insert Name]

Title: [Insert Job Title]

Company: [Insert Company Name]

[Space for Notary Public Seal and Signature, if required by state law]