

Date: [Insert Date]

Policy Number: [Insert Policy Number]

Renewal Date: [Insert Expiration Date]

Vessel: [Insert Boat Year, Make, and Model]

Dear [Policyholder Name],

We are writing to provide you with early notice that your boat and watercraft insurance policy is scheduled for renewal on [Insert Expiration Date].

We value your business and want to ensure you have continuous protection for your time on the water. No immediate action is required at this time. We will send your formal renewal offer, including your updated premium and coverage details, approximately 30 days before your current policy expires.

In the meantime, please review your current information. If you have made any of the following changes, please contact us so we can update your policy accurately:

- Upgrades or additions to your boat's equipment.
- Changes to where the vessel is stored or moored.
- New operators or drivers that need to be added to the policy.
- Updates to your mailing address or contact information.

If you have any questions regarding your upcoming renewal, please contact your agent at [Agent Phone Number] or visit our website at [Website URL].

Thank you for choosing [Company Name] for your marine insurance needs.

Sincerely,

[Sender Name]

[Company Name]

[Phone Number]