

[Date]

[Entity Name]

[Entity Address]

[City, State, Zip Code]

To: [Government Agency/Department Name]

[Agency Address]

[City, State, Zip Code]

Subject: Notice of Reinstatement of Good Standing

Dear [Contact Person or Department Name],

This letter serves as formal notice that [Entity Name] (Entity ID: [ID Number]) has fulfilled all requirements necessary to rectify its previous status of non-compliance.

As of [Date of Reinstatement], we have completed the following actions:

- Filed all delinquent annual reports and tax returns.
- Paid all outstanding fees, penalties, and interest.
- Corrected any administrative deficiencies previously noted.

Attached to this letter, please find the following supporting documentation:

- [List Document 1, e.g., Certificate of Reinstatement]
- [List Document 2, e.g., Tax Clearance Letter]
- [List Document 3, e.g., Receipt of Payment]

We kindly request that you update your records to reflect that [Entity Name] is now in "Good Standing" and is authorized to conduct business in [Jurisdiction/State].

If you require any further information or additional documentation, please contact me directly at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title]

[Entity Name]