

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: Notice of Expired Limitation Period Regarding [Case/Matter Description]

Dear [Recipient Name],

We are writing to provide you with an important update regarding your potential legal claim concerning [briefly describe the incident or dispute] which occurred on or about [Date of Incident].

After reviewing the details of your file, we must formally advise you that the applicable statute of limitations for filing a lawsuit in this matter has expired as of [Date Period Expired].

A statute of limitations is a law that sets the maximum time after an event within which legal proceedings may be initiated. Because this deadline has passed, you are now legally barred from pursuing a claim or filing a lawsuit against any parties involved in this matter. Courts strictly enforce these deadlines, and any attempt to file a claim at this stage would likely be dismissed immediately.

As a result of this expiration, our firm is unable to take any further action on your behalf, and we will be closing our file regarding this matter.

If you have questions regarding this notice, we recommend that you consult with another legal professional immediately to confirm your rights and the specific laws applicable to your jurisdiction.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]