

head>

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Name of Original Creditor]
[Creditor Address]
[City, State, Zip Code]

RE: Account Number [Insert Account Number]

Dear Fraud Department,

I am writing to formally follow up on my identity theft claim submitted on [Date] regarding the above-referenced account. I previously provided your office with an Identity Theft Report and documentation proving that this account was opened fraudulently using my personal information.

This letter is to request a formal "Closure Letter" or "Letter of Release" confirming the following:

- The investigation into this account is complete.
- The account has been closed and I am not responsible for the balance.
- The account information has been or will be deleted from all credit reporting agencies (Equifax, Experian, and TransUnion).
- The debt will not be sold or transferred to a third-party collection agency.

Please send this written confirmation to my address listed above within 30 days. If you require any further documentation to finalize this closure, please contact me immediately in writing.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]