

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Name of Utility Company]
[Fraud Department Address]
[City, State, Zip Code]

RE: Identity Theft - Formal Account Closure Request
Account Number: [Fraudulent Account Number, if known]

Dear Fraud Department,

I am writing to formally report that an account was fraudulently opened with your company using my personal information without my consent. I am a victim of identity theft and do not owe the balance associated with this account.

I request that you take the following actions immediately:

- Close the unauthorized account and cease all billing activities.
- Remove my name and social security number from all records associated with this account.
- Ensure that no negative information regarding this fraudulent debt is reported to credit bureaus.
- Provide me with a letter confirming that the account has been closed and that I am not held responsible for the debt.

Please find attached the following documents to support my claim:

- A copy of my Identity Theft Report/Police Report (Number: [Report Number]).
- A copy of my government-issued ID for verification.
- [List any other supporting documents, such as proof of residence at the time the account was opened].

Please investigate this matter and provide a written response within 30 days. Thank you for your immediate attention to this security issue.

Sincerely,

[Your Signature]
[Your Printed Name]