

[Date]

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

Re: Notice of Sale of Debt

Original Creditor: [Original Creditor Name]

Account Number: [Account Number]

Outstanding Balance: \$[Amount]

Dear [Debtor Name],

This letter serves as formal notice that the debt you owed to [Original Creditor Name] has been sold and assigned to [New Creditor/Debt Buyer Name], effective [Date of Sale].

As of the date mentioned above, [New Creditor/Debt Buyer Name] is the legal owner of this account and has the right to collect the full amount owed. [Original Creditor Name] no longer has any interest in this debt and can no longer accept payments.

Please direct all future payments and inquiries regarding this account to:

[New Creditor Name]

[New Creditor Address]

[City, State, Zip Code]

[Phone Number]

[Website, if applicable]

Any payments currently in transit to [Original Creditor Name] will be forwarded to the new owner, but please update your records immediately to ensure timely processing of future payments.

Sincerely,

[Your Name/Department]

[Original Creditor Name]