

[Company Name]
[Department Name]
[Company Address]
[City, State, Zip Code]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

RE: Notice of Forbearance Termination and Final Account Closure

Account Number: [Insert Account Number]

Dear [Customer Name],

This letter serves as formal notification that the forbearance period regarding the above-referenced account will officially terminate on [Date].

As per the terms of our agreement, please be advised of the following:

- **Termination of Forbearance:** Effective [Date], the temporary suspension or reduction of payments has ended.
- **Account Status:** Your account is now scheduled for final closure effective [Date].
- **Outstanding Balance:** The total remaining balance due on this account is \$[Amount].

Final Payment Requirements:

To satisfy the remaining obligations, the final payment of \$[Amount] must be received by [Date]. Payments can be made via [Payment Methods, e.g., online portal, check, or wire transfer].

Consequences of Closure:

Upon closure, your access to [List Services or Credit Line] will be permanently deactivated. Any automatic payments or recurring transfers associated with this account should be redirected immediately. A final statement reflecting the zero balance will be issued within [Number] business days following the processing of your final payment.

If you have questions regarding this notice or believe there is a discrepancy in the final balance, please contact our Customer Service Department at [Phone Number] or [Email Address] no later than [Date].

Thank you for your prompt attention to this matter.

Sincerely,

[Name/Signature]
[Title]
[Company Name]