

Date: [Insert Date]

Subject: Pre-Closure Notification for Hardship Forbearance Period

Account Number: [Insert Account Number]

Dear [Recipient Name],

This letter is to formally notify you that the hardship forbearance period for your account is scheduled to expire on **[Expiration Date]**.

Once this period ends, your account will return to its regular payment status. Please be advised of the following details regarding your upcoming transition:

- **First Regular Payment Due Date:** [Insert Date]
- **Monthly Installment Amount:** [Insert Amount]
- **Total Balance Due (if applicable):** [Insert Amount]

If you are still experiencing financial difficulties and believe you cannot resume regular payments, please contact our loss mitigation department immediately at [Phone Number] or visit [Website URL] to discuss further assistance options, such as an extension or a loan modification.

If you are ready to resume payments, no further action is required. Your automatic payments (if previously enrolled) will resume on the date listed above.

Thank you for your prompt attention to this matter.

Sincerely,

[Sender Name]

[Title]

[Company Name]